

## Assessment Rubrics

To assess student learning, the instructor will evaluate:

1. Student contribution to class discussion.

|                            | <b>Excellent</b>  | <b>Good</b>   | <b>Satisfactory</b>   | <b>Needs Improvement</b>  |
|----------------------------|---|---|---|---|
| <b>Knowledge</b>           | Demonstrates complete comprehension through questions, answers and comments.                      | Demonstrates substantial understanding through questions, answers and comments.                         | Demonstrates some understanding through questions, answers and comments.                              | Demonstrates little or no understanding.  |
| <b>Preparation</b>         | Always prepared for class with assignments and required class materials.                          | Usually prepared for class with assignments and required class materials.                               | Rarely prepared for class with assignments and required class materials.                              | Almost never prepared for class with assignments and required class materials.                  |
| <b>Level of Engagement</b> | Proactively contributes to class by offering ideas and asking questions more than once per class. | Proactively contributes to class by offering ideas and asking questions once per class.                 | Rarely contributes to class by offering ideas and asking questions.                                   | Never contributes to class by offering ideas and asking questions.                              |
| <b>Speech Quality</b>      | Speaks clearly and distinctly all the time. Volume is loud enough to be heard by all classmates.  | Speaks clearly and distinctly nearly all the time. Volume is loud enough to be heard by all classmates. | Speaks clearly and distinctly most of the time. Volume is loud enough to be heard by most classmates. | Often mumble or can not be understood. Volume is often too soft to be heard by most classmates. |
| <b>Listening Skills</b>    | Listens when others talk. Incorporates or builds on the ideas of others.                          | Listens when others talk.   | Does not listen when others talk.   | Does not listen when others talk. Often interrupts when others speak.                           |

## 2. Worksheets

|   | <b>Excellent</b>  | <b>Good</b>  | <b>Satisfactory</b>  | <b>Needs Improvement</b>  |
|---|---|--|--|---|
| <b>Knowledge</b>                        | Shows complete understanding of the concepts, ideas, and processes.   | Shows substantial understanding of the concepts, ideas and processes.        | Shows some understanding of the concepts, ideas and processes.                         | Response shows a complete lack of understanding of concepts, ideas and processes. |
|   | Goes beyond requirements. All questions are answered with exceptional detail.                                 | Meets requirements. All questions are answered with appropriate detail       | Hardly meets the requirements. All questions are answered but some detail is missing.  | Does not meet requirements. Some of the problems are not completed.               |
| <b>Sentences &amp; Paragraphs</b>       | All sentences and paragraphs are complete, well constructed and of varied structure. No fragments or run-ons. | Nearly all sentences and paragraphs are complete and well constructed        | Most sentences and paragraphs are complete and well constructed. A few need some work. | Many sentences and/or paragraphs need work  |
| <b>Grammar &amp; Spelling</b>           | There are no errors in grammar or spelling.   | There are 1-2 errors in grammar and/or spelling.                             | There are 3-4 errors in grammar and/or spelling  | There are more than 4 errors in grammar and/or spelling.                          |
| <b>Capitalization &amp; Punctuation</b> | There are no errors in capitalization and punctuation.  | There are 1-2 errors in capitalization and punctuation.                      | There are 3-4 errors in capitalization and punctuation.                                | There are more than 4 errors in capitalization and punctuation.                   |
| <b>Legibility</b>                       | Writing is legible with no distracting corrections.   | Writing is marginally legible in some places OR 1-2 distracting corrections. | Writing is not legible in some places OR 3-4 distracting corrections.                  | Writing is not legible OR more than 4 distracting corrections.                    |
| <b>Neatness</b>                         | Paper is clean and neat with no wrinkles.   | Paper is generally clean but has some folds or worn edges.                   | Paper is slightly crumpled or stained.   | Paper is very crumpled or stained.  |

### 3. Group efforts.

|                          | Excellent  | Good   | Satisfactory  | Needs Improvement   |
|--------------------------|--|--|---|---|
| <b>Collaboration</b>     | Almost always listens to, shares with, and supports the efforts of others. Tries to keep people working well together. | Usually listens to, shares with, and supports the efforts of others. Does not cause "waves" in the group.          | Often listens to, shares with, and supports the efforts of others, but sometimes is not a good team member.   | Rarely listens to, shares with, and supports the efforts of others. Often is not a good team player.                                  |
| <b>Problem-solving</b>   | Actively looks for and suggests solutions to problems.   | Refines solutions suggested by others.   | Does not suggest or refine solutions, but is willing to try out solutions suggested by others.  | Does not try to solve problems or help others solve problems. Lets others do the work.  |
| <b>Focus on the Task</b> | Consistently stays focused on the task and what needs to be done. Very self-directed.                                  | Focuses on the task and what needs to be done most of the time. Other group members can count on this person.      | Focuses on the task and what needs to be done some of the time. Other group members must sometimes nag, prod, and remind to keep this person on-task. | Rarely focuses on the task and what needs to be done. Lets others do the work.  |
| <b>Attitude</b>          | Never publicly criticizes the project or the work of others. Always has a positive attitude about the task(s).         | Rarely is publicly critical of the project or the work of others. Often has a positive attitude about the task(s). | Occasionally is publicly critical of the project or the work of other members of the group. Usually has a positive attitude about the task(s).        | Often is publicly critical of the project or the work of other members of the group. Often has a negative attitude about the task(s). |